

|                 |              |                        |
|-----------------|--------------|------------------------|
| <b>ST/Unit:</b> | <b>Name:</b> | <b>Position/Title:</b> |
|-----------------|--------------|------------------------|

**Front**

**Date/Time Checked In:**

**Name:**

**Primary Contact Information:**

|  |                      |
|--|----------------------|
| <b>Manifest:</b><br><input type="checkbox"/> Yes <input type="checkbox"/> No | <b>Total Weight:</b> |
|--|----------------------|

**Method of Travel to Incident:**  
 AOV    POV    Bus    Air    Other

**Home Base:**

**Departure Point:**

|             |             |
|-------------|-------------|
| <b>ETD:</b> | <b>ETA:</b> |
|-------------|-------------|

**Transportation Needs at Incident:**  
 Vehicle    Bus    Air    Other

**Date/Time Ordered:**

**Remarks:**

**Prepared by:**  
**Date/Time:**

**ICS 219-5 PERSONNEL (WHITE CARD)**

|                 |              |                        |
|-----------------|--------------|------------------------|
| <b>ST/Unit:</b> | <b>Name:</b> | <b>Position/Title:</b> |
|-----------------|--------------|------------------------|

**Back**

|                           |              |
|---------------------------|--------------|
| <b>Incident Location:</b> | <b>Time:</b> |
|---------------------------|--------------|

**Status:**  
 Assigned    O/S Rest    O/S Pers  
 Available    O/S Mech    ETR: \_\_\_\_

**Notes:**

|                           |              |
|---------------------------|--------------|
| <b>Incident Location:</b> | <b>Time:</b> |
|---------------------------|--------------|

**Status:**  
 Assigned    O/S Rest    O/S Pers  
 Available    O/S Mech    ETR: \_\_\_\_

**Notes:**

|                           |              |
|---------------------------|--------------|
| <b>Incident Location:</b> | <b>Time:</b> |
|---------------------------|--------------|

**Status:**  
 Assigned    O/S Rest    O/S Pers  
 Available    O/S Mech    ETR: \_\_\_\_

**Notes:**

|                           |              |
|---------------------------|--------------|
| <b>Incident Location:</b> | <b>Time:</b> |
|---------------------------|--------------|

**Status:**  
 Assigned    O/S Rest    O/S Pers  
 Available    O/S Mech    ETR: \_\_\_\_

**Notes:**

**Prepared by:**  
**Date/Time:**

**ICS 219-5 PERSONNEL (WHITE CARD)**

## ICS 219-5: Personnel Card

| Block Title   | Instructions   |
|---|--|
| <b>ST/Unit</b>  | Enter the State and or unit identifier (3–5 letters) used by the authority having jurisdiction.  |
| <b>Name</b>   | Enter the individual's first initial and last name.  |
| <b>Position/Title</b>   | Enter the individual's ICS position/title.   |
| <b>Date/Time Checked In</b>   | Enter date (month/day/year) and time of check-in (24-hour clock) to the incident.  |
| <b>Name</b>   | Enter the individual's full name.  |
| <b>Primary Contact Information</b>  | <p>Enter the primary contact information (e.g., cell phone number, radio, etc.) for the leader.</p> <p>If radios are being used, enter function (command, tactical, support, etc.), frequency, system, and channel from the Incident Radio Communications Plan (ICS 205).</p> <p>Phone and pager numbers should include the area code and any satellite phone specifics.</p> |
| <b>Manifest</b><br><input type="checkbox"/> Yes<br><input type="checkbox"/> No  | Use this section to enter whether or not the resource or personnel has a manifest. If they do, indicate the manifest number.   |
| <b>Total Weight</b>   | Enter the total weight for the crew. This information is necessary when the crew are transported by charter air.   |
| <b>Method of Travel to Incident</b><br><input type="checkbox"/> AOV<br><input type="checkbox"/> POV<br><input type="checkbox"/> Bus<br><input type="checkbox"/> Air<br><input type="checkbox"/> Other | Check the box(es) for the appropriate method(s) of travel the individual used to bring himself/herself to the incident. AOV is "agency-owned vehicle." POV is "privately owned vehicle."   |
| <b>Home Base</b>  | Enter the home base to which the resource or individual is normally assigned (may not be departure location).  |
| <b>Departure Point</b>  | Enter the location from which the resource or individual departed for this incident.   |
| <b>ETD</b>  | Use this section to enter the crew's estimated time of departure (using the 24-hour clock) from their home base.   |
| <b>ETA</b>  | Use this section to enter the crew's estimated time of arrival (using the 24-hour clock) at the incident.  |
| <b>Transportation Needs at Incident</b><br><input type="checkbox"/> Vehicle<br><input type="checkbox"/> Bus<br><input type="checkbox"/> Air<br><input type="checkbox"/> Other                         | Check the box(es) for the appropriate method(s) of transportation at the incident.   |
| <b>Date/Time Ordered</b>  | Enter date (month/day/year) and time (24-hour clock) the crew was ordered to the incident.   |
| <b>Remarks</b>  | Enter any additional information pertaining to the crew.   |
| <b>BACK OF FORM</b>   |  |
| <b>Incident Location</b>  | Enter the location of the crew.  |
| <b>Time</b>   | Enter the time (24-hour clock) the crew reported to this location.   |

| Block Title   | Instructions   |
|---|--|
| <p><b>Status</b></p> <p><input type="checkbox"/> Assigned</p> <p><input type="checkbox"/> O/S Rest</p> <p><input type="checkbox"/> O/S Pers</p> <p><input type="checkbox"/> Available</p> <p><input type="checkbox"/> O/S Mech</p> <p><input type="checkbox"/> ETR: _____</p> | <p>Enter the crew's current status:</p> <ul style="list-style-type: none"> <li>• Assigned – Assigned to the incident</li> <li>• O/S Rest – Out-of-service for rest/recuperation purposes/guidelines, or due to operating time limits/policies for pilots, operators, drivers, equipment, or aircraft</li> <li>• O/S Pers – Out-of-service for personnel reasons</li> <li>• Available – Available to be assigned to the incident</li> <li>• O/S Mech – Out-of-service for mechanical reasons</li> <li>• ETR – Estimated time of return</li> </ul> |
| <p><b>Notes</b></p>   | <p>Enter any additional information pertaining to the crew's current location or status.</p>   |
| <p><b>Prepared by</b><br/><b>Date/Time</b></p>  | <p>Enter the name of the person preparing the form. Enter the date (month/day/year) and time prepared (using the 24-hour clock).</p>   |